USD #114 Riverside High School Driver Education

Instructor Scot Koranda

Dear Potential Driver Education Students and Parents/Guardians,

DRIVER EDUCATION QUICK HITS

Course Fee: $214.00

Enrollment Cut-Off Date: April 30, 2019. So we can get vision screenings and DE 99s entered.

First Day of Class: Tuesday, May 28, 2019.

Class Dates/Times: Every weekday May 28 to June 7. 8 AM to 12 PM **EVERY** day.

Age Requirement: Student MUST be 14 by June 7, 2018.

Testing Requirements: Students must pass all tests, modules, and competencies with an 80%.

Classroom Time: Students must spend approximately 30 hours in the classroom.

Drive Time: Students will be required to drive 6 hours and ride along 6 hours. The driving schedule will be set at a later date. See calendar for possibilities.

DE-99: Students **MUST** complete their DE-99 with instructor present in order to receive an instructional permit to complete the behind the wheel competencies.

Grading: The course is PASS/FAIL

Credit: The course is worth one-quarter credit at Riverside High School.

For questions call or text

Coach Koranda 785-741-0835

At 7:00 pm (all meetings): (only need to attend one)

Monday, March 18th in Wathena (school cafeteria)

Tuesday, March 19th in Elwood (in Gym)

Wednesday, March 20th in Troy (HS Cafeteria)

Thursday, March 21th at Doniphan West

Monday, March 25th in Wathena (school cafeteria)

There will be mandatory informational meetings in regards to Drivers’ Education for the summer term for students. It’s required that if a student plans on enrolling in Driver Education that the parent and student attend one of these meetings due to the complexity of the Driver Education paperwork through the state and the laws involved with obtaining a driver’s license.

At these meetings, I will provide the USD #114 Driver Education Policies and Requirement and the Performance Based Criteria to help you understand some of the requirements of the course.

I will also provide a sample DE-99. A DE-99 is a complicated form that MUST be filled out in front of the instructor absolutely correctly and signed by student in order to receive their instructional permit (which is necessary for the student to complete the behind the wheel competencies.) This MUST be filled out and turned in with $4.00 fee for processing by the April 30th deadline.

Hopefully, this information helps answer some of the questions and concerns that you may have in regards to the course. I will be able to answer all other questions at the meetings.

Thank you for your time,

Scot Koranda

Driver Education Instructor

Riverside High School

785-741-0835 cell

skoranda@usd114.org email

POLICIES & REQUIREMENTS

CLASS SCHEDULE:

Classroom Instruction: Class will be held on every weekday from May 28th to June 7th (the classroom will be the Multipurpose Room in Wathena at the HS) Class starts promptly at 8AM (BE EARLY) and ends at 12 PM. There is a possibility of class letting out early on some days.

Behind the Wheel Instruction: Instruction will be scheduled by appointment after the completion of the classroom instruction. Each student will need to complete 6 hours behind the wheel as well as an additional 6 hours of observation.

AGE REQUIREMENTS

Students must be 14 years old on or before June 7th. To receive an instructional permit, the student must be 14 years of age. An instructional permit is required to complete the behind the wheel portion of the course.

ATTENDANCE

The course is tentatively scheduled for 30 hours of classroom instruction. A student cannot be absent more than one session during the classroom instruction. Students will be required to make up all class assignments missed during their absence. Please be aware, that excessive absences or an unexcused absence will result in the student being dropped from the course and forfeit the class fees. Also, you should be aware that classroom participation, discussions, and information are vital to passing the course.

Please keep Coach Koranda informed of emergencies or situations that would cause the student to be absent on any day. **Please avoid planning a vacation during the scheduled dates of classroom instruction.** Absence during the bulk of the classroom instruction would make the possibility of passing the course nearly impossible and therefore be a waste the student’s time and the parent/guardian’s finances.

MAKE-UP WORK

All work assigned during the classroom instruction must be completed prior to taking the course final. The course final will be taken on the final day of the course. There will be no incompletes given for the course or assignments. Failure to take the course final, due to missing work, will result in a FAIL grade for the course. An extended make-up period may be granted on an individual basis, only by instructor and Principal approval.

GRADING PROCEDURE

Students must complete and pass all the learning modules and in-class competencies with an 80% or higher. Students must pass both classroom instruction and behind the wheel instruction for the student to obtain the quarter credit for the course and to receive their certificate of completion needed to obtain their restricted license. This course is graded PASS or FAIL.

TESTING OUT

Students are not allowed to test out of Driver Education.

TESTING PROCEDURES

Each classroom instruction module will consist of one or more chapters and competencies covering various driver education topics. At the end of each module, an exam will be given testing the information covered in the chapters and the competencies of the module. If a student fails that exam, they will be given an opportunity to retest. THE STUDENT MUST PASS THE TEST WITH AN 80%. **FAILURE TO PASS JUST ONE TEST WILL RESULT IN A FAIL GRADE FOR THE COURSE.** The instructor will give retests at an appropriate time.

BEHIND THE WHEEL INSTRUCTION

Each student will spend a minimum of 6 hours of formal instruction behind the wheel. The student must complete and pass all driving competencies. Behind the wheel competencies are graded pass/fail. To pass a competency, a student must be able to demonstrate that competency consistently without prompt from the instructor (example: The student must be able to parallel park correctly several times without any prompts from the instructor.) Students will also be required to observe other drivers’ performance while in the car as well.

COURSE FEE

A **non-refundable** course fee of $4.00 will be charged at the time of initial enrollment into the driver education course, due by April 30th. The full payment (unless prior arrangement has been made with the Office) is Tuesday, May 28th (Payment due the first day of class).

THE TOTAL FEE FOR THE COURSE IS: $254.00. MAKE CHECKS PAYABLE TO TROY HIGH SCHOOL.

CLASSROOM BEHAVIOR

Discipline issues will be handled in class. Students who prove to be a discipline issue will not be sent to the administration for reprimand. Students who prove to be a disruption to the class, disrespectful to the instructor or other students, or prove to be a danger to the instructor or other students will be **removed from the course**. **IF** **A STUDENT IS REMOVED FROM THE COURSE DUE TO CLASSROOM BEHAVIOR REASONS, THE COURSE FEE WILL NOT BE REFUNDABLE**.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performance Based Criteria

The driver’s education program at RIVERSIDE HIGH SCHOOL will consist of a minimum 4 hours of classroom each day for nine days, plus six hours in the car driving and 6 hours observing. The program will be outcomes based, which means that each student will have to pass units at 80% for each competency in order to pass the course. Since this is a summer driver’s education course, this will be a pass/fail policy.

1. **Attendance**
	1. A student must not miss more than 1 day of the scheduled class periods, unless they have made arrangements with the head instructor. A statement from a physician or other health care provider must support issues of illness.
2. **Student Eligibility**
	1. All students who will be 14 years old, but not 18 years old are eligible to enroll. There might be a case where there is a 13 year old who will turn 14 (by June 7th), but they cannot drive until they are 14 years old.
3. **Grading Procedure**
	1. No student will be eligible for credit in drivers education unless s/he
		1. Successfully completes **all** instructional modules at the stated criteria.
		2. This includes classroom as well as driving modules, this will be on

a pass/fail basis.

1. **Make Up Procedures**
	1. All make-up will be completed within two days of returning to the program.
	2. No incompletes will be given.
2. **Testing Procedures**
	1. Students must score an 80% on each module test to pass that module.
	2. Make up tests will be administered only with permission of the instructor.
3. **Time in Car**
	1. Successful completion of each driving module is determined when the student can **consistently & correctly complete them without prompt** from the instructor.
4. **Discipline**
	1. If the instructor determines that a student’s behavior is inappropriate, that student will be removed from that class. The instructor will determine whether or not that student may continue in the driver education program.

**Parent’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_**

**Student’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_**